**UNC INDEPENDENT STUDY APPLICATION/LEARNING CONTRACT**

**Course #: EXSS 395**

Pre-requisites: 2 Relevant Courses

**APPLICANT INFORMATION:**

Student Applicant's Name: _____PID: _____

UNC Email: _____        Date of Application: _____

Credit Hours Sought: Major(s): 1     2     3

(Lab work equivalent: 1 credit hour=48 hours, 2 credit hours=96 hours, 3 credit hours=144 hours) Class: SENIOR ☐ JUNIOR ☐ SOPHOMORE ☐

Semester Requested: FALL ☐ SPRING ☐ YEAR

Current cGPA: _____                          EXSS GPA: _____

Prerequisite(s) Fulfilled:

(as determined by your advisor)          COURSE# _____ Grade _____

                                         COURSE# _____ Grade _____

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**EXSS Faculty Research Mentor**

EXSS Faculty Research Mentor_____

Email _____

**Brief description of student's research project:**

**COURSE REQUIREMENTS**. This is considered a contract between the direct faculty mentor and the student. Students are expected to devote at least, 3-4 hours per week for 1 credit, at least 6-8 hours per week for 2 credits, 9-12 hours of research per week for 3 credit hours.

a) Meeting and time requirements (e.g., times you will be working in the lab/center, individual meetings, lab meetings, etc.). Include day/time of weekly meetings. These will need to demonstrate how the credit hour requirements above will be met.

_____

_____

b) Reading assignments (and due dates, if relevant):

_____

_____

c) Written assignments (page requirements/limits and due dates, if relevant):

10-page paper due last day of classes signed by mentor and student. This paper is turned in and_____

graded by the advisor_____

d) Other assignments (please describe):

_____

e) Assessment (e.g., % of course grade based on each requirement) including final examination (or alternate format): Final paper (50%), Quality of lab/field work (50%)_____

Other information: _____


**RESPONSIBILITIES OF THE STUDENT**

**1.** To work actively doing research for at least 3-4 hours per week for each credit hour taken. If this is not completed, I understand I will receive an Incomplete or Failing grade in the course.

**2.** To keep your Research Mentor and/or EXSS Faculty Sponsor informed of your results.

**3.** To keep clear and accurate records of your work and hours spent.

**4.** To ask for assistance when you need it.

**5.** To write a 10-page paper (including graphs and photos) in a scientific paper format based on your research work. You should submit the paper to your Mentor and/or EXSS Faculty sponsor **by 5:00 pm, on the last day of classes in the semester (classes, not final exams)**.

As the student, I have read the above and **I agree to undertake these responsibilities and requirements.**

(Student Signature to Be Provided Within Online Course Management System)

**RESPONSIBILITIES OF THE FACULTY RESEARCH MENTOR**

**1.** To supervise the student's research.

**2.** To provide assistance to the student (either directly or by referring him/her to someone else in your laboratory/center) when needed or requested.

**3.** To meet periodically with the student to go over his/her progress.

**4.** To help the student to understand the broader context in which the research project fits and to understand the basis for the methods and procedures used.

**5.** To read and grade the student's final paper (10-pages).

**6.** To ensure that the student completes the required hours based on the credit hours sought.

**7.** To submit a grade in Connect Carolina.

As the EXSS Faculty Research Mentor, I have read the above and **I agree to undertake these responsibilities.**

(EXSS Faculty Research Mentor Signature to Be Provided Within Online Course Management System)


*Please submit this application to the Online Course Management System (OLCM) as the following link where it will be reviewed by your Faculty Research Mentor and Dr. J.D. DeFreese – the Director of Undergraduate Research for EXSS.* https://olcm.oasis.unc.edu/olcm/

If you have questions or issues with OLCM, there are several resources available to help: https://curricula.unc.edu/independent-study-courses/


*This application is due **by 5pm on the first day of classes** in Fall/Spring. There are no exceptions.*

*For questions regarding your research or the EXSS 395 class, please contact Dr. J.D. DeFreese (defreese@email.unc.edu).*