**Project-Specific Safety Plan:**

***Last Updated 6/17/2020***

Project-Specific Safety Plans should be organized using labeled headings for each section noted below (Research Personnel, Cleaning Procedures, PPE Practices, and Space Considerations). For low-risk studies for which no additional information is required beyond that specified in the Lab Safety Plan, state in #2 that the project will adhere to the approved Lab Safety Plan. If the study will be wholly conducted in lab spaces with existing Lab Safety Plans, indicate “not applicable” for #4. Project-Specific Safety Plans should be maintained by both the PI and Lab Director.

IRB #:

Project PI:

1. List all research staff who will be working on the project
2. List the specific equipment that will be utilized and how it will be sanitized during the project
	1. If the study is categorized as “low-risk” the specific cleaning equipment procedures (i.e. beyond those specified in the Lab Safety Plan) are not necessary
	2. If study falls into one of the high-risk categories (high-risk participants, moderate/vigorous exertion level, data collection outside the laboratory) any additional sanitizing efforts should be outlined
3. List the PPE practices that will be utilized during data collection
	1. If the study is categorized as “low risk” include the following:
		1. PPE required of research personnel during data collection
		2. PPE required of participants during data collection
		3. Total number of people (research personnel + participant) that will be on-site for data collection
	2. If the study falls into one of the high-risk categories provide information on additional PPE (e.g. gowns, face shields, etc.) for research staff and/or participants during data collection
4. For studies where data collection will take place outside of the lab space provide a description of the following:
	1. Physical distancing practices for the proposed research space
		1. This may include a physical space diagram similar to those in the Lab Safety Plans, but specific to the space the project will utilize outside of the lab
	2. Sanitizing practices that will be implemented during off-site data collection