**[INSERT PI NAME]** Group Resumption of Research Operations

Last updated: May XX, 2020

Submit a plan that details your group’s policies for social distancing, shift work, sanitization, and maintaining a safe working environment to **[INSERT DEPARMENT CONTACT]**.

Group demographics:

|  |  |
| --- | --- |
| # of graduate students |  |
| # of postdocs |  |
| # of research staff |  |
| # of visiting scientists |  |
| # of undergraduate researchers |  |

Detail your plans to maintain social distancing:

* How will you stagger work schedules to maintain ≤50% capacity and how will you log worker attendance? Be sure to stagger arrival/departure times by at least 30 minutes to reduce traffic in common areas.
* How will you protect lab personnel in areas where social distancing guidelines cannot be met, such as between instruments?
* Indicate the maximum occupancy for each room associated with your research program.
* Attach a floorplan with demarcated areas (200 sq. ft.) for guiding social distancing.

Include a plan and schedule for sanitization practices in your lab:

* How often will surfaces be sanitized?
* What is your protocol for sanitizing equipment?
* When will personnel wash and sanitize their hands while in the lab?

What is your policy for wearing masks in the lab?

Please have every member of your group read the plan and pledge, through their signature, their commitment to adhere to COVID-19 safety policies to help keep our community safe and prevent the spread of the coronavirus.

By signing below, I pledge to adhere to the policies in my lab, department, and the University regarding measures to help prevent the spread of COVID-19 to protect myself, my peers and everyone I encounter who is working during this pandemic.

Printed name Signature Date

By signing below, the Principle Investigator agrees to oversee the implementation of the policies set forth in this document and understands that violations of policy will be addressed through one or two warnings that will ultimately result in HR action and suspension of on-site research activity for either one individual or the entire group.

Printed name Signature Date