UNC INDEPENDENT STUDY
APPLICATION/LEARNING CONTRACT

Course #: EXSS 395
Pre-requisites 3.0 CUM GPA and 2 EXSS COURSES

APPLICANT INFORMATION:
Student Applicant’s Name: ___________________________  PID: ___________________________

UNC Email: ___________________________  Date of Application: __________

Credit Hours Sought: Major(s):  1  2  3

Class: SENIOR ☐  JUNIOR ☐  SOPHOMORE ☐

Semester Requested: FALL ☐  SPRING ☐  SUMMER I ☐  SUMMER II ☐  YEAR

Current cGPA: __________  EXSS GPA: __________

Prerequisite(s) Fulfilled:  COURSE# __________  Grade ________

COURSE# __________  Grade ________

Research Mentor

Mentor Name (print)__________________________________________________________

Email_________________________________

EXSS Faculty Sponsor  (if Research Mentor is not a full-time faculty member in the EXSS Dept)

EXSS Sponsor (print)__________________________________________________________

Email __________________________

Brief description of student’s research project:
**COURSE REQUIREMENTS.** This is considered a contract between the direct faculty mentor and the student. Students are expected to devote at least 10-12 hours of research per week for 3 credit hours.

a) Meeting requirements with the instructor (e.g., individual meetings, lab meetings, etc.). Include day/time of weekly meetings. These will need to demonstrate how the credit hours will be met.

b) Reading assignments (and due dates, if relevant):

c) Written assignments (page requirements/limits and due dates, if relevant):

10 page paper due last day of classes signed by mentor and student. This paper is turned in and graded by the advisor.

d) Other assignments (please describe):

e) Assessment (e.g., % of course grade based on each requirement) including final examination (or alternate format): Final paper (50%), Quality of lab/field work (50%)

Other information: _____________________________________________

**RESPONSIBILITIES OF THE STUDENT**

1. To work actively doing research for at least 3-4 hours per week for each credit hour taken.
2. To keep your Research Mentor and/or EXSS Faculty Sponsor informed of your results.
3. To keep clear and accurate records of your work and hours spent.
4. To ask for assistance when you need it.
5. To write a 10-page paper (including graphs and photos) in a scientific paper format based on your research work. You should submit the paper, signed by both your Mentor and/or EXSS Faculty sponsor, to Meredith Petschauer’s mailbox (Fetzer 209) by 4:00 pm, on the last day of classes in the semester (classes, not final exams).

As the student, I have read the above and I **agree to undertake these responsibilities and requirements.**

(Student Signature) _____________________________________________

**RESPONSIBILITIES OF THE FACULTY SPONSOR AND RESEARCH MENTOR**

1. To supervise the student’s research.
2. To provide assistance to the student (either directly or by referring him/her to someone else in your
laboratory/center) when needed or requested.

3. To meet periodically with the student to go over his/her progress.

4. To help the student to understand the broader context in which the research project fits and to understand the basis for the methods and procedures used.

5. To read and sign the student’s final paper (10-pages).

6. To submit a grade in Connect Carolina.

As the Faculty Sponsor, I have read the above and I agree to undertake these responsibilities.

(Faculty Sponsor Signature) ____________________________________________ Date __________

As the Research Mentor, I have read the above and I agree to undertake these responsibilities.

(Research Mentor Signature) ____________________________________________ Date __________

Please submit this application and your transcript to Meredith Petschauer’s mailbox in Fetzer209. After your application has been approved, you will be registered.

This application is due by the first day of classes in Fall/Spring. There are no exceptions.

For questions regarding your research or the EXSS 395 class, please contact Dr. Meredith Petschauer (mbusby@email.unc.edu).

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EXSS Undergraduate Research Director:

This application for Undergraduate Research has been reviewed. The proposal is

☐ APPROVED AS IS

☐ REQUIRES MORE INFORMATION (provide details and return to instructor and student)

☐ NOT APPROVED (provide rationale)

EXSS Undergraduate Research Director ____________________________ Date __________

Note: Departments must maintain copies of this contract for a minimum of four years. 11/4/2016